

The City Council met in regular monthly session pursuant to adjournment at 4:30 o'clock P.M. on January 5, 2026. A quorum was declared by Mayor Deb De Haan. The meeting was held in the Council Chambers, City Hall, 125 Central Ave SE, Orange City, Iowa.

Members Present: Council members Andrew Bloemendaal, Olivia Chapman, Daron De Jong, Mark Scallon, and Bret Walinga

Members Absent: None

Staff: Matt Van Schouwen, Janet Brown, Ryan McEwen, Jim Pottebaum, Kurt Frederes, Brad De Jong, Alan De Jong, and Kent Anderson

Guests: Doug Calsbeek, Sarah Weber, Mike Hofman, Kenton Vore, Dan Roghair, and Jennie Droog

Mayor De Haan welcomed new Council Members Andrew Bloemendaal and Mark Scallon.

Council member Olivia Chapman entered the meeting.

Agenda: A motion was made by Council member Daron De Jong and duly seconded by Council member Bret Walinga approving the tentative agenda as the official agenda. On call of the roll motion carried. The vote was as follows: AYES: Daron De Jong, Bret Walinga, Andrew Bloemendaal, Olivia Chapman, Mark Scallon; NAYS: None.

Citizen Comments: This time was provided for citizen comments. No comments were received.

Approval of Minutes: The minutes of the December 15, 2025 and December 30, 2025 council meetings were presented. A motion was made by Council member Olivia Chapman and duly seconded by Council member Bret Walinga approving said minutes as published. On call of the roll motion carried. The vote was as follows: AYES: Olivia Chapman, Bret Walinga, Andrew Bloemendaal, Daron De Jong, Mark Scallon; NAYS: None.

Department Reports: This time was provided for Kurt Frederes, representing Code Enforcement, Jim Pottebaum, representing the Police Department, and Alan De Jong, representing the Electric Department, to discuss with the Council accomplishments and priorities of their departments as the Council prepares for budget time. No official action was taken.

Organization Reports: Appearing before the Council to provide an update was Mike Hofman representing the Tulip Festival Steering Committee and Chamber. No official action was taken.

Council Appointments: A motion was made by Council member Daron De Jong and duly seconded by Council member Andrew Bloemendaal appointing the following City personnel to their respective positions. On call of the roll motion carried. The vote was as follows: AYES: Daron De Jong, Andrew Bloemendaal, Olivia Chapman, Mark Scallon, Bret Walinga; NAYS: None.

Utilities

Mike Anema
Alan De Jong
Todd Klein
Kirk Maasdam
David Sassman
Shane Schwarz
Blake Snieder
Ty Taylor
Louis Vander Velde
Jonathan Van Zweden
Chase Williams

Parks & Recreation

Jackson Miller
Noah Minnick
Jaaron Paugh

Fire

Tom Batchelder
Ronald Beaudoin
Seth Bents
Breckin Bomgaars
Paul Brentlinger
Jackson Craig
Tyler Croonquist
Kevin Dekker

Office
Kent Anderson
Sarah Anderson
Janet Brown
Jason Budden
Kurt Frederes
Shawn Lancaster
Ryan McEwen
Matt Van Schouwen

Michael Dekker
Austin DeKock
Brandon DeKock
Brian DeKock
Mike Dorr
Aaron Dykstra
David Dykstra
Josh Dykstra
Michael Dykstra
Logan Feenstra

Transportation
Breckin Bomgaars
Wyatt Dagle
Luke Horkey

Chad Hase
John Heller
Jayden Hiemstra
Ian Jacob

Police
Dan Crawley
Trevor Gries
Makya Hiemstra
Trey Niemyer
Jim Pottebaum
Trey Schiebout
Darren Wielenga
Dalton Vogel

Al Jeltema
Riley Jeltema
Noah Minnick
Estella Moffitt
Carl Monroe
Andrew Roghair
Dan Roghair
Lee Roghair
Kevin Rubio
Kegan Steinke
Brent Van Leeuwen
Denny Vander Wel

Event Center
Madison Follett
Jess Kuehl

A motion was made by Council member Daron De Jong and duly seconded by Council member Bret Walinga appointing Brad De Jong as City Attorney. On call of the roll motion carried. The vote was as follows: AYES: Daron De Jong, Bret Walinga, Andrew Bloemendaal, Olivia Chapman, Mark Scallon; NAYS: None.

Mayor Appointments: Mayor De Haan announced the appointments of Daron De Jong as Mayor Pro-Tempore, Jim Pottebaum as Police Chief, and Dan Roghair as Fire Chief. A motion was made by Council member Bret Walinga and duly seconded by Council member Mark Scallon approving the appointments. On call of the roll motion carried. The vote was as follows: AYES: Bret Walinga, Mark Scallon, Andrew Bloemendaal, Olivia Chapman, Daron De Jong; NAYS: None.

Mayor De Haan also assigned program representatives as follows:

Administration/Community Protection
Health & Environment

Daron De Jong
Bret Walinga

(City Hall, Offices, Union Contract, Fire, Police,
Hospital, Housing, Zoning, License, Codes, Cemetery)

Human Development/Quality of Place

Olivia Chapman
Mark Scallon

(Library, Parks, Pool, Recreation, Trails,
Adult Center, Landsmeer Golf Course, Wellness)

Retail/Commercial/Industrial
Promotion, Encouragement and Recruitment

Daron De Jong
Andrew Bloemendaal
Mayor De Haan

(City-wide marketing, Vibrant Orange City,
Chamber, OCDC & OC 21, Retail Incentives)

Public Works

Olivia Chapman
Bret Walinga

(Electric, Water, Sanitary
Sewer, Gas, Streets, Solid Waste)

A motion was made by Council member Olivia Chapman and duly seconded by Council member Bret Walinga approving the program representatives listed above, and organizational

assignments, which is hereto attached and therefore made a part of these minutes. On call of the roll motion carried. The vote was as follows: AYES: Olivia Chapman, Bret Walinga, Andrew Bloemendaal, Daron De Jong, Mark Scallon; NAYS: None.

Council Meeting Dates: A motion was made by Council member Andrew Bloemendaal and duly seconded by Council member Bret Walinga establishing 4:30 o'clock P.M. on the first and third Monday of each month as the time for regularly scheduled council meetings. If a holiday is observed on a scheduled meeting date, the Council will meet the following Tuesday. The meetings will be held in the Council Chambers, City Hall, 125 Central Avenue SE, Orange City, Iowa. On call of the roll motion carried. The vote was as follows: AYES: Andrew Bloemendaal, Bret Walinga, Olivia Chapman, Daron De Jong, Mark Scallon; NAYS: None.

Official Newspaper: A motion was made by Council member Mark Scallon and duly seconded by Council member Olivia Chapman naming the Sioux County Capital Democrat as the official newspaper for legal publications. On call of the roll motion carried. The vote was as follows: AYES: Mark Scallon, Olivia Chapman, Andrew Bloemendaal, Daron De Jong, Bret Walinga; NAYS: None.

Authorization to Issue Checks: A motion was made by Council member Daron De Jong and duly seconded by Council member Bret Walinga authorizing the City Administrator, City Clerk, and Finance Officer to issue checks for contracted salaries and wages, postage, freight, insurance premiums, utilities, bond and interest payments and contracted payments without further action of the City Council. On call of the roll motion carried. The vote was as follows: AYES: Daron De Jong, Bret Walinga, Andrew Bloemendaal, Olivia Chapman, Mark Scallon; NAYS: None.

Dutch Front Proposal - RTI: The Council again reviewed the Dutch front proposal for the KHDB Enterprises building located on Highway 10 at 604 8th Street SE. After considering input from the Dutch Front Committee, the developer (RTI), and Council, staff recommends a Dutch front grant in the \$100,000 range. After some discussion, a motion was made by Council member Bret Walinga and duly seconded by Council member Daron De Jong approving the allowable maximum funds of \$100,000 for the Frankfort Avenue side Dutch front. On call of the roll motion carried. The vote was as follows: AYES: Bret Walinga, Daron De Jong, Andrew Bloemendaal, Olivia Chapman, Mark Scallon; NAYS: None.

Axis Holdings Urban Renewal Plan: A motion was made by Council member Bret Walinga and duly seconded by Council member Olivia Chapman adopting a resolution determining the necessity of the Axis Holdings Urban Renewal Plan and setting 1:00 P.M. on January 12, 2026 as the time for a consultation meeting and 4:30 P.M. on February 2, 2026 as the public hearing date to consider the proposed Urban Renewal Plan for Axis Holdings. On call of the roll motion carried. The vote was as follows: AYES: Bret Walinga, Olivia Chapman, Andrew Bloemendaal, Daron De Jong, Mark Scallon; NAYS: None. The resolution was assigned number 1-5-26-2170 and appears in the official resolution book. Records are kept in Appendix 22.

A motion was made by Council member Olivia Chapman and duly seconded by Council member Andrew Bloemendaal adopting a resolution setting 4:30 P.M. on February 2, 2026 for a public hearing to consider the proposal to enter into a Development Agreement with Axis Holdings, LLC for the mixed-use development project located at 117 Central Ave SE. On call of the roll motion carried. The vote was as follows: AYES: Olivia Chapman, Andrew Bloemendaal, Daron De Jong, Mark Scallon, Bret Walinga; NAYS: None. The resolution was assigned number 1-5-26-2171 and appears in the official resolution book. Records are kept in Appendix 22.

Special Event Permit: A motion was made by Council member Mark Scallon and duly seconded by Council member Bret Walinga approving the Special Event Permit application from the Orange City Area Health System for May 21, 2026 to use Windmill Park to host a community event to celebrate their 20th anniversary in their current facility. On call of the roll motion carried. The vote was as follows: AYES: Mark Scallon, Bret Walinga, Andrew Bloemendaal, Olivia Chapman, Daron De Jong; NAYS: None.

Natural Gas Operator Qualification Plan – Adopt Revision 1.1: A motion was made by Council member Bret Walinga and duly seconded by Council member Daron De Jong to adopt Revision 1.1 to the Natural Gas Operator Qualification Plan which includes several updates to the IAMU plan to guide the operator training and qualification process. On call of the roll motion carried. The vote was as follows: AYES: Bret Walinga, Daron De Jong, Andrew Bloemendaal, Olivia Chapman, Mark Scallon; NAYS: None.

Northwest Iowa Safety Group 28E Addendum: A motion was made by Council member Andrew Bloemendaal and duly seconded by Council member Olivia Chapman approving the Northwest Iowa Safety Group 28E Addendum which provides updated details should a member choose to withdraw from the group. On call of the roll motion carried. The vote was as follows: AYES: Andrew Bloemendaal, Olivia Chapman, Daron De Jong, Mark Scallon, Bret Walinga; NAYS: None.

Retail Alcohol License Renewal Application: A motion was made by Council member Daron De Jong and duly seconded by Council member Mark Scallon approving the renewal application for a Class C Retail Alcohol License as submitted by The Fox Hole. On call of the roll motion carried. The vote was as follows: AYES: Daron De Jong, Mark Scallon, Andrew Bloemendaal, Olivia Chapman, Bret Walinga; NAYS: None.

Administrative Reports:

Scheduled Meetings/Important Dates:

December 17	Employee Recognition Dinner, PWEC 5:30 P.M.
January 5	Council Meeting, 4:30 P.M.
January 19	Council Meeting, 4:30 P.M.
January 26	Special Council Meeting, budget, 4:30 P.M.
February 2	Council Meeting, 4:30 P.M.
February 16	Council Meeting, 4:30 P.M.

Oral reports: Matt shared the upcoming budget meeting calendar.

Council Comments: The Mayor called for comments from members of the Council and the following were received. Andrew stated he is excited to be here.

Adjournment: No further business appearing it was therefore moved by Council member Olivia Chapman and duly seconded by Council member Andrew Bloemendaal to adjourn. On call of the roll motion carried. The vote was as follows: AYES: Olivia Chapman, Andrew Bloemendaal, Daron De Jong, Mark Scallon, Bret Walinga; NAYS: None. Adjournment time was 5:46 o'clock P.M.

Deb De Haan, Mayor

ATTEST: _____
Janet Brown, City Clerk